

HAICO - DJ & KARAOKE

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EVENT INFORMATION

Event Type: ___ Wedding ___ Private Party ___ Corporate Function ___ Dance _____ Other
Event Date: _____ Start Time: _____ End Time: _____

CONTACT INFORMATION

Contact Name:	
Cell Phone:	Work Phone:
Email:	Fax/Home:
Address:	
City:	State: Zip Code:
Referral Source:	Phone:

VENUE INFORMATION

Venue Name:		
Address:	City:	Zip Code:
Building or Tower:	Room:	Floor:
Contact Name:	Title:	Phone:

CLIENT'S REQUESTS

PAYMENT

Songs provided by Client: _____ %	Total Charges of Service: \$ _____
Songs provided by HAICO DJ: _____ %	VA Tax @ 5% \$ _____
Cutting Cake Song Name: _____	Total Due \$ _____
First Dance Song Name: _____	Deposit \$ _____
Dance with Mother: _____	Remain Balance \$ _____
Dance with Father: _____	Make Check payable to: HAI NGUYEN
Other: _____	

SIGNATURE OF CLIENT(S): _____

Date: _____

By signing here, You, (Client) have agreed to the Terms & Conditions of HAICO DJ on page 2

SIGNATURE OF HAICO DJ REPRESENTATIVE: _____

Date: _____

TERMS & CONDITIONS

General:

The following terms and conditions outline More Than Just Dance DJ Services responsibilities (herein also referred to as ours or we) and the Customer/Client's responsibilities (also herein referred to as you or yours). This contract contains two parts: 1) Terms and Conditions and 2) Event Information Form. Please verify accuracy of the Event Information Form prior to affixing your signature below. Henry DJ agrees to provide music and DJ services at the venue and as indicated on the accompanying Information Form.

The Venue:

HAICO DJ will normally arrive between 1 and 1 1/2 hours prior to the agreed upon start time to accomplish equipment setup and configuration. Most of the time, with just music equipment with can have our professional equipment up and running in 45 minutes. While HAICO DJ will work with the venue contact (to be provided by the client) to ensure a suitable working area, the Client is responsible for providing HAICO DJ with a 'reasonably' secure stage or floor area with easy (handicap accessible ramp or elevator) access. If there are two (2) flights or more of stairs, there will be an additional \$75.00 charge added to the quoted standard rate. The Client is required to ensure that the DJ (Disk Jockey) operating location at the engagement venue is located within fifty (50) cable-feet of an AC outlet. If lights are included in the provided service, two independent 20 Amp outlets will be required to support the electrical current requirements of the equipment. If during the event the AC receptacles prove to be inadequate in supporting both the music/sound equipment and lights, the lights will be disconnected. The Client will NOT be entitled to a refund for the amount of the light rental in this case, nor will HAICO DJ be liable to refund any fees received or owed for temporary interruption to services due to inadequate AC power. HAICO DJ requires a 6-foot table and an 8 x 8 feet area for the equipment, as well as a 3 x 3 feet area for each of the speaker tripods on each side of the dance floor. If lights are requested as part of this contract, tripod areas must be 5 x 5-feet in size. Smoke machines are not used because it sets off the smoke alarm systems.

Safety:

In order to prevent liability resulting from accidental injury to any individual attending this performance, HAICO DJ reserves the right to deny any guest access to the sound system, CDs, mp3 player, computers, and supplies owned or leased by HAICO DJ. In the event the DJ believes an unsafe situation exists, he/she may call upon the Client to remedy the situation. If no action is taken, the DJ may cease operation until the situation is resolved. HAICO DJ will take reasonable safeguards to protect its equipment and music media. However, any damage or theft occurring to any equipment or music media owned or leased by HAICO DJ because of negligent acts of the Client or Client's guests will result in the Client being held responsible to pay for the damages or lost items. Typical damages may include alcohol spilled on equipment or music, the kicking or knocking over of equipment or music, or theft of music media or equipment. HAICO DJ will notify the Client immediately upon discovery of an accident or loss.

Payment Terms and Contract Cancellation:

The Customer will make payment at beginning of the engagement of this contract by cash, or by check (LOCAL BANK ONLY) made payable to **HAI NGUYEN**. If HAICO DJ does not receive the full payment by the event day, then equipment will stay loaded in truck until cash payment has been made. There will be an additional fee of \$25.00 for returned checks.

You, the Client do hereby agree to pay the total contract amount (as shown on the front of this form) for the disc jockey and Entertainment services of HAICO DJ. In the event of a postponement or cancellation of this contract, the retainer paid is not refundable. A deposit in the amount of 30% of the total contract price, or \$200 (whichever is more) will be required to hold, or book the event date with HAICO DJ, and is due at contract signing. In the (unlikely) event that HAICO DJ fails to provide and fulfill the services contracted herein, except for reasons other than death or acts of God, HAICO DJ 's liability is limited to refund of the retainer. If overtime is anticipated, HAICO DJ will make every effort to accommodate the request. In the event of overtime, each thirty minutes of OVERTIME will be billed at the standard quoted rate in 30-minute increments. Overtime is due before the performance in cash, in addition to the contracted amount. Before requesting that HAICO DJ participate in an overtime event, the Client must ensure that the venue coordinator has also approved the request.

By signing our signatures below, both parties (HAICO DJ and Client) agree to these contract Terms and Conditions.

SIGNATURE OF CLIENT(S) _____

Date: _____

SIGNATURE OF HAICO DJ REPRESENTATIVE _____

Date: _____